

Demo checklist to demonstrate features



Date

23-02-2026

Inspector

Inspector A1234

Reference

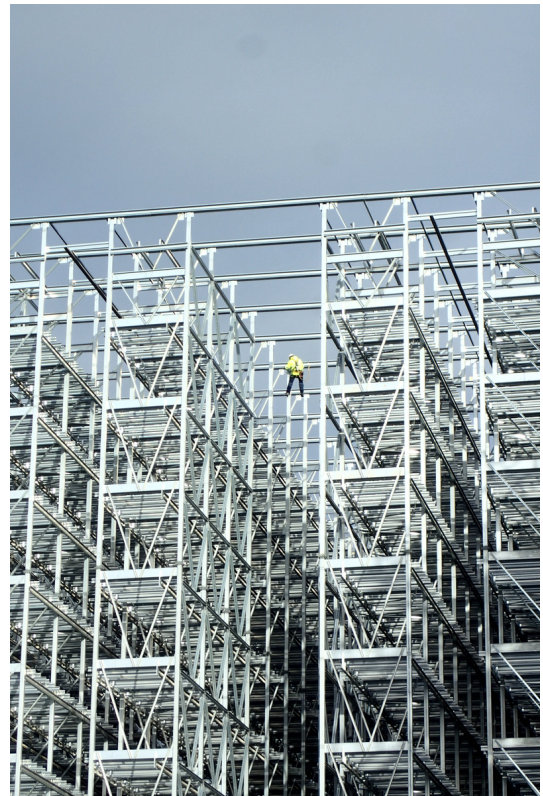
DEMO-1

GPS location

51.81199079257898 5.248940409660101 @ 23-2-2026, 13:38:31

ID

699c4b866b5a5a00014ae1be





Additional introductory text in the report

When you create your checklist, this contains only questions for your users. Easy to Inspect offers the option to include additional text at both the beginning or the end of the report. This Additional introductory text can be used for explanation about the the purpose of the inspection or the method used during the inspection etc.

Once you have created your checklist with our checklist wizard, you can also define which report elements should be displayed in the inspection report. You can select is you would display:

- the overview of the OK/NOK/N.A. and Score with a percentage statistics
- the question in the introduction section of the report
- the photos of the introduction
- the explanation of the sections used in the questionnaire
- the explanations of the questions
- the answers to the questions
- the reason codes used in case of answering OK/NOK/N.A. and Score with a percentage questions
- the comments provided by the inspector per question
- the subsequent question in case of OK/NOK/N.A. questions
- the photos per question
- the closing questions

Furthermore, you can select alternative words for the OK/Not OK and N.A. answers.

It might be clear that in this example inspection report, we display everything of the inspection.

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	Amount	OK		Not ok		NA	Av. Score
Total	5	2	40%	3	60%	0	68 %
Demonstration of inspection questions part 1	5	2	40%	3	60%	0	68%
Demonstration of inspection questions part 2	0	0	0%	0	0%	0	

Demonstration of inspection questions part 1

In this first part of the checklist you find an example of our 2 question types that might result in actions. The 'OK-NOK-N.A.' and 'score with a percentage' question types, will automatically create an action report when the report is uploaded to our database. This happens in case of a Non OK answer.

OK-NOK-NA question example 1

In this explanatory field, you can provide additional information that explains the question or answering options. In this demo we explain the use of this question type.

When you select this question type, the question is mandatory and an answer must be filled in before you can complete your inspection.

This question has multiple features that can be customised:
You can define if the answer selected requires an explanatory code. The use is not mandatory. We call these codes 'Not OK'/'OK'/'N.A.' reason codes. You can define codes yourself or select codes that we created as default codes. You can define which codes can be selected by the inspector in the field at once (when you create your checklist). This action is valid for all questions, but per individual question you can select other values that you can select.

You can disable the N.A. answer option. Then the inspection must answer OK or Not OK. In case the N.A. question is enabled, make sure to use a reason code to have explained why the N.A. answer was given.

You can select, upon creating the checklist, if 'actions' must be generated automatically when you upload the inspection result to our database.

You can select if a non-conformity detected during the inspection can be resolved immediately. For instance, if an emergency exit is blocked, you can move the blocking objects immediately. But you still want to show in your report that the situation was not conforming the standard.

If desired you can add a link in your question to a webpage where the inspector can find additional information helping during the inspection.

Answer	● Not okay
Reason	My own specific cause code 1
Remarks	Very poor housekeeping at the paper waste shredder line.

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OK-NOK-NA question example 2

When using the OK-Not OK-N.A. question type, you can include a subsequent question. Following question types can be used:

- yes - no
- short answer (text)
- date
- drop down list
- numeric value

The drop down and numeric value question contain the option to use own prefixes or suffixes. For instance \$, %, # or text fields such as 'machines' or 'parts'.

Answer	● Okay
Reason	My own OK-code #2
Sub question	
Answer	# 9 Machines
Remarks	Pillars protected against collisions.



OK-NOK-NA question example 3

Adding one or multiple photos is possible at every question.

Best is the portrait setting, which displays a bigger picture in the report. With Android smartphones you can even annotate your photos in our app so you can point out specific points of attention. Apple does not enable this feature. You have to edit your photo first, save it and select it from you library to include it in your inspection result.

Answer

● Not okay

Reason

My own specific cause code 1

Non-conformance status

This non-conformance was corrected during the inspection.

Remarks

The condition of the food lane high pressure hose to clean the inside of the hoses ('mole') was in poor condition. Replaces during the inspection by a new one.



Scoring with a percentage example 1

The scoring with a percentage question is often used during 5S-audits. This question type enable you to set a scoring percentage that is still acceptable without the need of corrective actions. You can define the limit value and the increment size of the scoring options.

For instance:

Limit value 75. Scores below 75 automatically generate an action request.

Increment size 25. Scoring can be done in steps of 25: 0, 25, 50, 75 and 100.

The same options apply as with the OK/NOK/N.A. question type regarding the use of reason codes and the correction during the inspection.

Answer

- Okay (75%)

Reason

Meets the standard, with attention points

Remarks

Sorting of drill holders can be improved.



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Scoring with a percentage example 2

Another example with a 80% limit and 20% increment size.

Answer	● Not okay (60%)
Reason	Means: excessive wear and tear
Non-conformance status	This non-conformance was corrected during the inspection.
Remarks	Expansion joints severely damaged.



Demonstration of inspection questions part 2

In this second part of our example, we explain and demonstrate our other question types.

The biggest difference compared to the question types in part 1 is that answers given to the question types demonstrated in part 2, do not generate action requests.

You define yourself if the question is mandatory. This can be selected per question.

Yes-No example

The yes no question must be used to get a factual observation.
For instance, 'is the door red?'. The answer can be yes or no.
If the door must be red, and any other colour would be unsatisfactory, then the OK/Not OK/N.A. question type must be used.

Answer	Yes
Remarks	Cleaning equipment is colour codes blue. Shadow boards indicating cleaning equipment in place and used properly.



Drop down list example 1

Drop down lists are pre-defined by Easy to Inspect. You cannot generate one yourself. We are willing to include a drop down list in the system, but only when the use is general and can be used by all our users.

When you use the drop down function you can explain the meaning of the drop down list items yourself in the explanatory field of the question.

If desired you can use prefixes and suffixes. For instance, \$, #, % or text.

Answer	90 %
Remarks	90% of sewers equipped with screeners.



Drop down list example 2

Underneath an example is shown, in which the meaning of the codes is provided to the inspector.

A: no scratches and dents
B: <= 3 scratches and dents
C: <=5 scratches and dents
D: <=10 scratches and dents
E: >10 scratches and dents

Answer	Class B
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Short answer text example

The short answer text provides the inspector to fill in a textual answer of 1 line.

If desired, a prefix or suffix can be used too.

Answer

This answer consists of maximum 1 line.

Remarks

If you desire, you can always use the additional comment box, that is available at every question.

Long answer text example

The long answer text provides the inspector to fill in a textual answer of multiple lines.

Answer

This is the long text question answering box. Here, you can fill in text that will use more space than 1 line. You can type as much as you wish.

Remarks

Additional text can also be included in the comment box.



Numeric question example

The numeric question enables to answer with a numeric value only.

If desired, a prefix or suffix can be used too.

Answer	€ 465
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Remarks	An annual subscription for 5 users to Easy to Inspect will cost 465 euro. This includes 5 inspectors and 10 action only users.
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Date question example

The date question type offers the inspector the option to enter a date field.

Answer	31-12-2026
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Remarks	In this example, the date of pronlonging the subscription to Easy to In- spect will be 31 December 2026.
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Additional text field for finalising your report

Also at the end of the report you have the option to include additional text. We now use this text field to explain a bit more about additional features of easy to inspect.

With easy to inspect it is possible to:

- use the app for smartphone and tablet offline and online
- assign checklists to users
- create filters; these filters help inspectors during their inspections and enable easy analyses on the filter values later on.
- create groups of users to grant / limit access to inspection reports and actions
- create users roles with specific user rights (inspect, action, analyse, checklist creation)
- analyse inspection progress but also detailed inspection report outcomes (scoring, causes etc.)
- assign actions, monitor action completion and verify action completeness or effectiveness
- disclose data from our system with our result API and API
- export reports to excel
- send inspection result automatically to third parties (pre defined per checklist)
- include an inspection planning via your calendar or email

Signature field example

